

# **NARAINGARH SUGAR MILLS LTD., SHAHZADPUR, TEH. NARAINGARH**

## **Detailed Notice Inviting Tender**

Tender is invited for below mentioned Item / Job:-

Sr. No.	Description of items / jobs	EMD to be deposited INR.	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation
1.	Contract of operation & maintenance of ETP & STP for the season 2023-24	17,000/-	05.10.23 at 03:00 PM	16.10.23 UPTO 03:00 PM

Under this process, the Pre-qualification / Technical Application as well as BQQ / Commercial Bid are invited at single stage under two covers i.e. PQQ / Technical & BQQ / Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted under first envelope (PQQ / Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The BQQ / Commercial bid under the second envelope shall be opened for only those Applicants whose PQQ / Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- **Earnest Money:** The party will deposit the earnest money (mentioned above in table) by RTGS/NEFT before expiry date. The tender will not be accepted without earnest money. EMD will be refunded in case no order has been placed. In case an order has been placed then EMD will be refunded after delivery of material / completion of Jobs.

- **Bank details for Earnest Money:**

Name: Naraingarh Sugar Mills Ltd.

Bank A/c No. 913020056279987

Bank Name: Axis Bank Ltd.

Branch Name: Banaundi BNU HR, Banaundi-134202

IFSC Code: UTIB0002249

**Note:** The bids shall be submitted in two separate envelopes.

**Signature of the party with seal**

**Name of the party:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact No.** \_\_\_\_\_

## NARAINGARH SUGAR MILLS LTD., SHAHZADPUR, TEH. NARAINGARH

### • Envelope 1: PQQ Bid

Sr. No.	Description	Qty.
1.	Running operation & maintenance contract of ETP & STP during crushing season 2023-24 including cleaning around the ETP & STP, treated storage tank (lagoons 2 nos.)	01 No. ETP & 01 No. STP

- **Security Money:** - The party will have to be deposited security within a week from the date of issue of work order. The security will be forfeited if the work is found unsatisfactory or the contractor fails to execute the work during the period of agreement. Amount of security money will be decided at the time of negotiation.

### Terms & Conditions for contractual jobs:-

1. Following technical & skilled persons are to be provided by contractor, round the clock, during the operation of the contract.
  - a. Supervisor in general shift - 01 No.
  - b. Operators in each shift - 01 No.
  - c. Helpers in each shift - 01 No.
2. ETP & STP operation and maintenance work to be done by the contractor.
3. Adherence to parameters & data transfer on OCEMS shall be the responsibility of the contractor.
4. All consumable items like Cow dung, Lime, Chemicals, DAP, Urea, Lubricants, Electric power etc. will be provided by the Mills free of cost. Running repair and maintenance shall be carried out by contractor.
5. All civil structures will be handed over to contractor neat & clean upto your satisfaction which should be handed over to the mill in the same condition after completion of the contract.
6. All parameters of the treated effluent from the discharge point of ETP and storage lagoon should be within the norms prescribed by HSPCB & CPCB.
7. Every month the samples of treated & untreated water are to be got tested from the HSPCB approved NABL certified lab and report will be submitted by contractor to the mill at your own cost.
8. Oil & grease catcher and sludge beds will be regularly cleaned by contractor and recorded in the log book.

9. Contractor will maintain & update the ETP log book on daily basis which should be made available to the visiting officers of the mill & other Govt. Officers.
10. Contractor will be responsible for cleaning of the entire inlet & outlet drain pipes of ETP & STP including surrounding area.
11. The Mill has the right to check the work & presence of staff posted by you at E.T.P. & S.T.P. at any time.
12. Free boarding & lodging will be provided by the Mills to supervisor (general shift) in guest house & to sr. person (s) during plant visit. Only living arrangement to your operators & helpers at E.T.P. site will be allowed.
13. Contractor will start the work one month before from start of the crushing season.
14. In case of any accident of your worker during the execution of the above contract, you will be fully responsible to pay the compensation as per act prevailing & will follow all safety measures as per Rules.
15. Contractor will submit the list of workers / staff engaged by you for the jobs allotted at security gate of the Mills, The list must contain name, father's name, permanent address and age of workers, with copy of Aadhaar Card. You will not engage any worker under 18 years of age.
16. You will not transfer part or full contract to any other firm.
17. If contractor is unable to operate the ETP & STP as per guide lines issued by HSPCB / CPCB, then the Mills has right to cancel your contract without any notice and the contract will be awarded to any other party at your risk & cost.
18. The contractor will take up the jobs immediately and ensure the satisfactory completion as per the instructions of Mill's Engg. Head. If your progress remains poor, then this work will be got done at your risk & cost and no correspondence will be entertained.
19. Any damage caused to the mill due to interruption in work will be compensated by the contractor.
20. The contractor will ensure that all his employees maintain peace and discipline in the factory premises and the company will have the right to check and search you and your employees at any time.
21. The contractor will ensure that any person engaged by him should not be minor or female.
22. If any difference of opinion arises during the course of work, the decision of the mill management shall prevail.
23. The contractor will follow all laws of land.
24. The bills will be get checked from an independent bill checker for the quality of work done.

25. The contractor will ensure compliance of labor laws. There will be no relationship of master and servant between the company and persons engaged by the contractor.
26. The contractor will provide safety items to his labour & for any accident if occurs during the allotted job the Contractor shall be responsible for that.
27. The Mill will not be responsible to pay any compensation for any accident or mishap, which may occur during the execution of the contractual jobs.
28. Required insurance covers for your workman and machinery shall be arranged by you as per Law on your own risk and responsibility.
29. The contractor shall get registration under the contract labour (Regulation & Abolition) Act, 1970.
30. All statutory liabilities or your employees will be paid by contractor such as workman compensation, P. F. etc. and you will cover your personnel for accident and death whilst performing the duty. Our concern will not be liable in any way.
31. The contractor should be registered with P.F. Department or have applied for registration.
32. You will be fully responsible to comply with Factory Act, 1948, the Employees Provident Funds & Misc. The Employees State Insurance Act, 1948, the Payment of Wages Act, 1936, the Minimum Wages Act, 1948, the Industrial Disputes Act, 1947 and the workmen's compensation Act, 1923 and industrial contract act.

- **The bidders shall submit the required eligibility documents in the PQQ Bid having following documents.**

**Information /documents to be attached by the tenderers with the PQQ Bid where ever is applicable.**

- 1) Copy of latest three year purchase / work order of firms / companies for the same type of materials /Jobs.
- 2) Certificate from the proprietor/partner/firm authorizing firm's representative to sign/participate in opening and negotiation of the tender (signature duly attested).
- 3) Copy of Sales Tax/GST registration number.
- 4) Copy of PAN Card.
- 5) The information i.e. Firm/Company Name, Complete Address, Contact person, Mobile No. & e-mail ID to be attached.
- 6) EMD or RTGS/NEFT details.

**In case of Non-attachment of the above (wherever is applicable) the PQQ bid shall be rejected.**

\_\_\_\_\_  
**Signature of the party with seal**

**Name of the party:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact No.** \_\_\_\_\_

## NARAINGARH SUGAR MILLS LTD., SHAHZADPUR, TEH. NARAINGARH

### • Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial BQQ.

### NARAINGARH SUGAR MILLS LTD., SHAHZADPUR, TEH. NARAINGARH (BQQ BID (TO BE SUBMIT))

Sr. No.	Description	Qty.	Rate INR. per month for operation & maintenance of ETP	Lump sum Rate INR. after visit & clearance of reports of samples of ETP outlet from CPCB nominated team
1.	Running operation & maintenance contract of ETP & STP during crushing season 2023-24 including cleaning around the ETP & STP, treated storage tank (lagoons 2 nos.)	01 No. ETP & 01 No. STP		

### Commercial Terms & Conditions:-

- 1) Payment terms: - After 10 days of receipt of bills as per bill cycle.
- 2) Price will be at site (Naraingarh Sugar Mills Ltd).
- 3) SGST/CGST/UGST/IGST will be extra as applicable as per norms (Our GST No. 06AAACN0454G1ZV).
- 4) TDS to be deducted as per GST Rules (if applicable).
- 5) **It will be mandatory condition, that no employee/his family member / relative can take participate directly or indirectly in BID.**
- 6) Presence of BIDDER by self in case of proprietor/ Partner or Authorised person with authority letter in case of partnership/Co. is necessary at the time of opening of tender is must.
- 7) If at all L-1 party refuses to undertake the job / supply then purchase committee shall have the right to award the order to second lowest party on the finalized rates in the interest of the Mills.
- 8) Board/Management of the Mills shall have the right to negotiate with other participants also if quoted rates of L-1, L-2 & L-3 party do not seem to be reasonable upto the marks in the interest of the Mills.
- 9) Board/Management of the Mills shall have the right to black-list the defaulter party from the Mills.
- 10) In the event of leaving the work in the middle, the work can be done by another party at the party's expense and the bill will be deducted from the payment of party.
- 11) The quoted rate will be valid for the whole crushing season, 2023-24.

- 12) Rates are to be quoted on the basis of above said terms & conditions.
- 13) Conditional tender will not be accepted.
- 14) Successful bidder will have to submit the certificate on firm letter pad/Invoice bearing the below mentioned contents :-

“Certified that the rates quoted in this tender are the lowest possible. And if it comes out that perchance, we had quoted/were to quote lower basic rates in any Sugar Mill/organization during the currency of contract/order; we shall intimate the same and refund the difference of value immediately within fifteen days. If we fail to do so and your mills come to know of it through own other sources, then your mills shall be entitled to claim the amount of double the difference of the cost from us”.

- 15) The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason.

**Note: Last date for the submission of tenders is 16.10.23 upto 03:00 PM. Only PQQ / Technical bid will be open by our technical team for discussion. Parties are invited on opening of BQQ / commercial bid on dated 20.10.23 at 11:00 AM.**

\_\_\_\_\_  
**Signature of the party with seal**

**Name of the party:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact No.** \_\_\_\_\_